

iGGi Help Guide

Welcome to your handy
guide to navigating
the iGGi site!



iGGi Help Guide

The following pages have been designed to assist you to navigate the iGGi site.

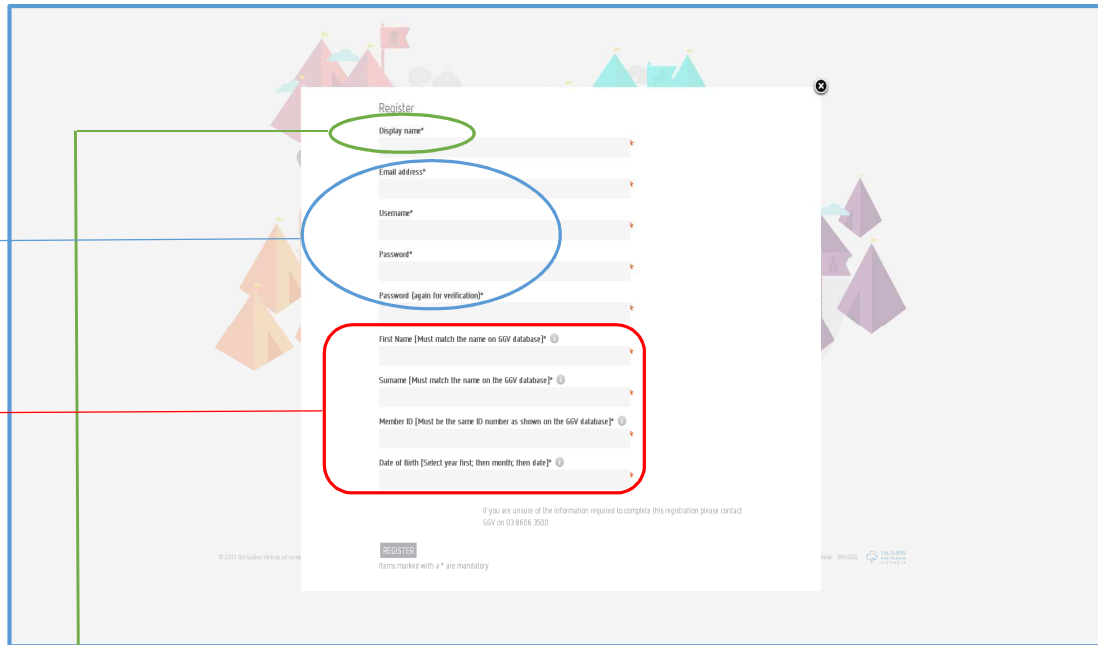
Welcome to the iGGi Homepage



Watch the iGGi promotional video to find out about iGGi before you sign up. The quality of the video may vary depending on your computer or mobile device as it is designed to not be too data heavy but it will certainly give you an idea about iGGi and what it can do.

Registering to use iGGi

The information requested on this page allows GGV to verify whether you are a current member.



The screenshot shows a registration form titled 'Register' with the following fields:

- Display name* (circled in green)
- Email address* (circled in blue)
- Username* (circled in blue)
- Password* (circled in blue)
- Password (again for verification)* (circled in blue)
- First Name [Must match the name on GGV database]* (circled in red)
- Surname [Must match the name on the GGV database]* (circled in red)
- Member ID [Must be the same ID number as shown on the GGV database]* (circled in red)
- Date of Birth [Select year first, then month, then date]* (circled in red)

Below the fields, there is a note: 'If you are unsure of the information required to complete this registration please contact GGV on 03 8556 3500'. At the bottom, there is a 'REGISTER' button and a note: 'Items marked with a * are mandatory'.

The **Display Name** is the name you use to be identified on the site – It could be a nickname or your Guiding name or just your first name – you decide

These fields are used when you log into iGGi you can use either an email address **or** a username plus your password. The username is your choice

These fields must match what is recorded on the GGV Database (so the information that you provided when you registered to be a member (or that you have instructed us to change) When entering your date of birth work backwards - **complete the YEAR first followed by the MONTH and then the DATE**

Once you have registered an email will be sent to you asking you to verify your details (check your spam if you do not receive directly into your inbox). You can then log on.

You will be asked to accept the Girl Guides Victoria Social Media Agreement and then you are in.

Inside iGGi

This is page you will see when you log on (except you will be asked to fill in your details and upload a photo etc)

The screenshot shows the iGGi user interface. At the top, there are navigation buttons: Connect, Communicate, Achieve, Share & Learn, and Play. A search bar is located on the right. The main content area is divided into several sections:

- Profile Summary:** Includes a profile picture, a status update ("Have you seen the great games? Try them out or even create some yourself!"), and a profile type of "Girl Guide".
- Interests:** Lists "Camping".
- Contact Information:** Includes contact email (iggi@guidesvic.org.au), telephone (03 8606 3500), website (www.iggi.org.au), and proxy account status (true).
- Badges:** Sections for "My iGGi Badges" and "My AGP Badges" with a "CREATE A NEW AGP BADGE" button.
- Friends:** A section titled "My Friends..." with a "view all friends >" link.

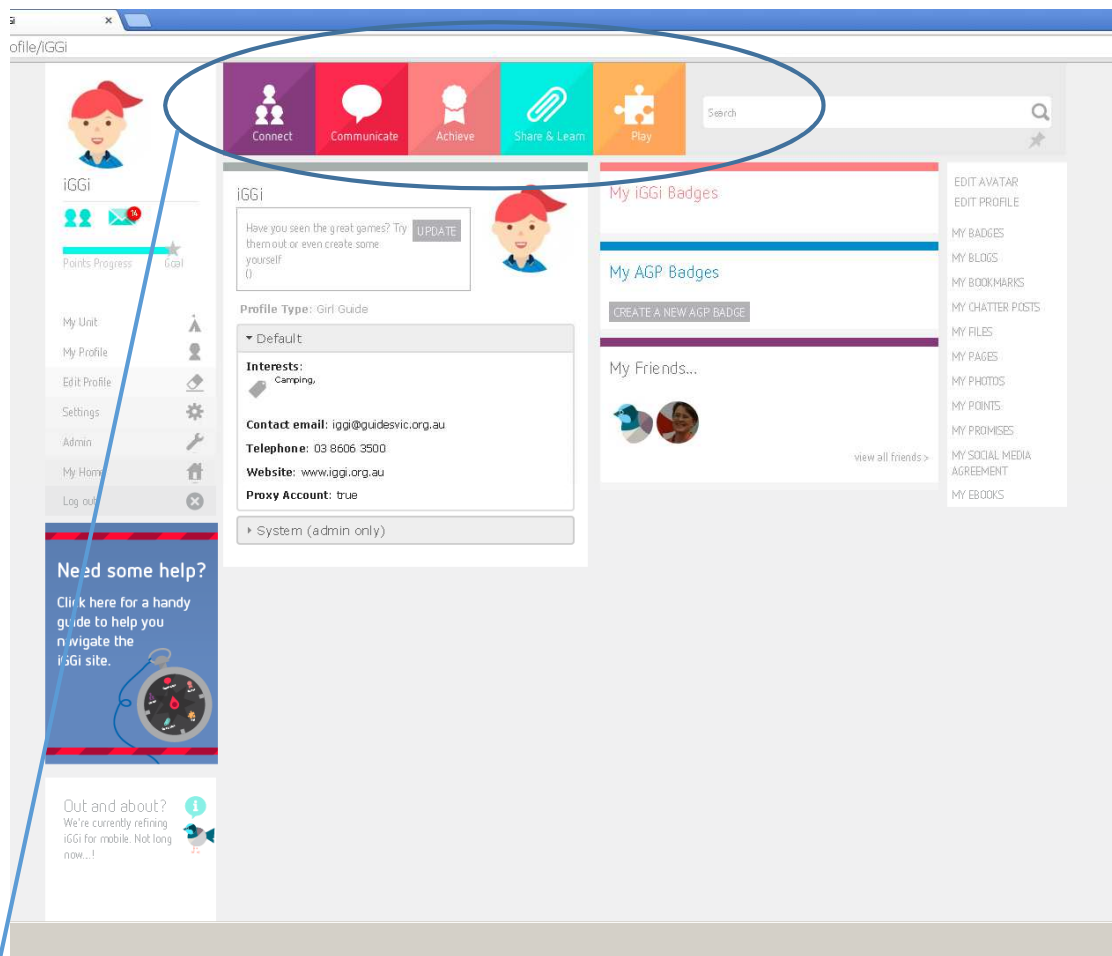
A navigation menu on the left side of the page includes options like "My Unit", "My Profile", "Edit Profile", "Settings", "Admin", "My Home", and "Log out". A blue circle highlights the "My Profile", "Edit Profile", and "Settings" options. A blue arrow points from this circle down to the text below.

My Profile - You set up your details here and you are able to hide certain information that you do not want people to see (for example date of birth).

Edit Profile – This is where you can make changes to your details and update them

Settings – this is where you can change your password

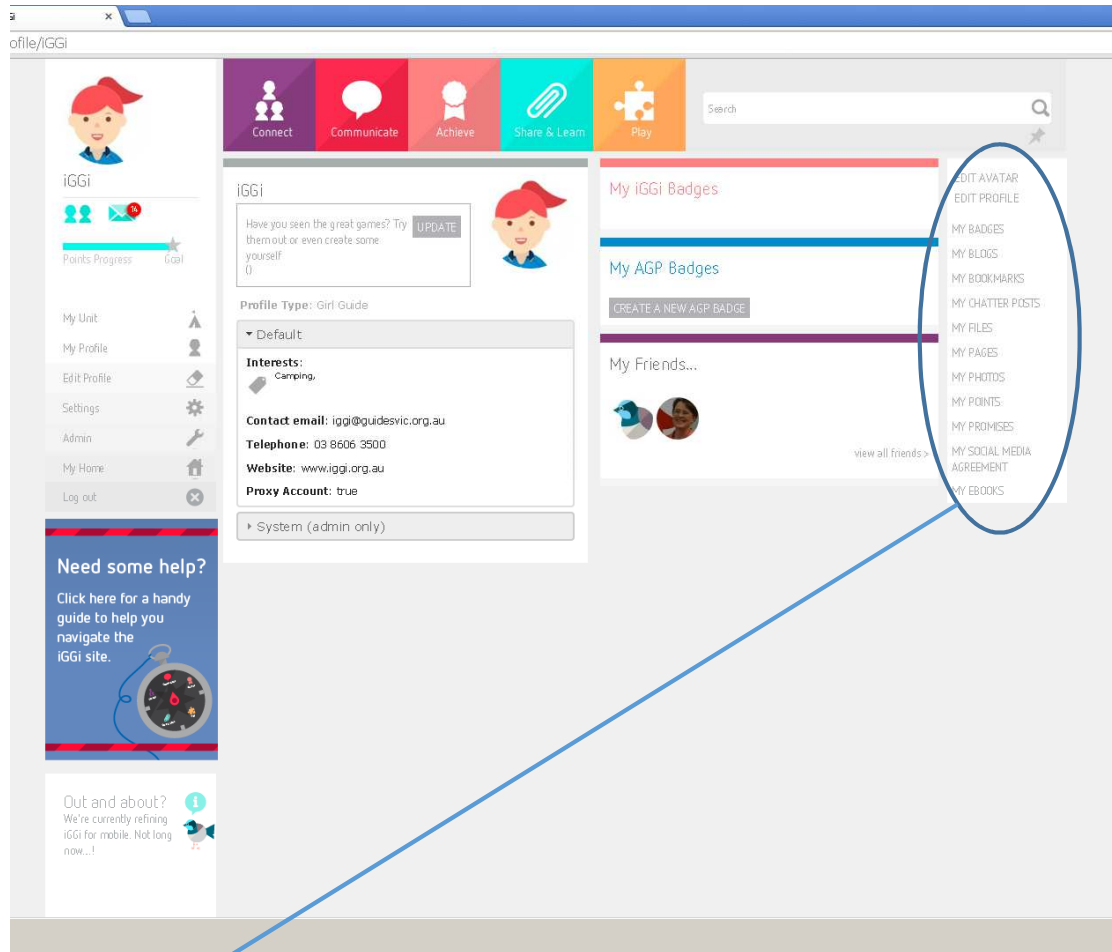
Some More Features



Use these icons to navigate around the site

Have a go at clicking on them to see what is available.

Some More Features



This is where you can look at your own information.

So explore the site and have fun!

Cheers



iGgi and Lublu

